[Project Name]

ESA Prepare for Space Spain

Final Report

[Company Logo(s)]

\*\*Please delete the guidance notes associated with each section prior to submitting\*\*

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# **Overview of project overview**

The project overview should include: Entities involved in activity, the technology being utilized, the targeted market/customers, and a short description of the product or service under development. The status overview should provide a summary of the work undertaken during the project as well as the main achievements or problems encountered. (This should be a maximum of 3 pages).

# **Assessment Report**

## **Trainings delivered**

This should include the training programme devised by the Local Manager of Prepare For space.

## **Qualitative assessment of the training**

This should include a qualitative assessment of the training programme devised and offered by the Local Manager of Prepare for Space. It should also include the main takeaways and impact in the Contractors’ strategy.

## **List of commercial leads and ESA funding opportunities identified**

This should include a list of the commercial leads and ESA funding opportunities identified through the funding programme and how the Contractor intends to approach them.

# **Challenges and Concerns**

Provide information on any specific challenges faced during the project or identified through the training.

# **Minutes of Meeting**

It is the responsibility of the project team to produce Minutes of Meeting for the Final Review, have them signed by all attendees, and attach them to the final version of this Final Report.